



# Registering a project in Pure

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Part of the projects are automatically registered in Pure (see Extra information). Other projects can also be interesting to register in Pure, for example to make them visible in the profiles of researchers. These projects can be registered manually. To register projects in Pure you need special rights which you can apply for via [pure.library@wur.nl](mailto:pure.library@wur.nl).

## Log in:

- Got to <https://ris.wur.nl>
- You'll be automatically logged in. Confirm via your phone if required.
- When you work from home, you don't need VPN.
- Click on project in the left hand column

## Check:

Always check first if a project is already registered in Pure. If so, you can add extra information to the project, for example keywords. Click on the pencil in the left upper corner to make changes to a project. Adding information is not always possible to automatically registered projects. Send an email to [pure.library@wur.nl](mailto:pure.library@wur.nl) if it is necessary to add the information. It is possible to link output to the project.

## Registration:

- Click on the plus next to projects in the left hand column, or click Add content in the right top corner and select Project
- Select the project type: PostDoc, Staff or Research (do not use PhD, LVVN or UR, see extra information)
- Enter the title, and the description if you have one
- Add an id if you have one. Select the correct type of ID. If the type is not available, use Project reference.
- Add researchers with the correct role: Project leader or PI (Primary Investigator)
- Enter the start date, and the end date if known
- Add a link to the project if you have one. Never add documents.
- Enter keywords if you have any
- Click save

## Link output:

If you want to make the outcome of a project visible, you can link the output to the project. Output can be a publication (Research Output), but also a presentation (Activity) or media appearance (Press/media). If the output is not yet registered in Pure, you have to register it first.

This is how to link output:

- Open the project
- Scroll down
- Select the output type you want to link: Research outputs, Activities, Press/media or Datasets
- Search for the needed title and click it
- Click save

## Extra information:

Projects from LVVN (WOT, BO and KB) are automatically imported from BAPS. PhD projects are imported from Hora Finita and EU projects from Cordis. Therefore, you do not register these project types in Pure. Missing a project? Contact [pure.library@wur.nl](mailto:pure.library@wur.nl).