

Personal Action Plan (PAP)

WUR E-depot: [DIY 636185](#) | [Guide 636146](#)



Put your title here

- Use the following three components of your Learning Journal for preparing your Personal Action Plan: (1) Your learning objectives (which you also wrote down in the Shield); (2) Learning logbook: harvesting of insights per block; (3) Taking stock of challenges, opportunities and options for action for your farmer-inclusive agro-economic development case (your FARE case).
- Then assess what you have learned, and what you intend to apply.
- Put your Personal Action Plan in the context of your work situation and focus on activities that are feasible in your work situation and in collaboration with others.

Suggested format

We suggest a PowerPoint format for presenting your Personal Action Plan (7 or 8 slides):

1. Were my learning objectives achieved? One slide

You assess to what extent your learning objectives were met. Please go back to the learning objectives you described in the Shield.

2. Debriefing FARE course and FARE approach and tools with others. One slide

- Indicate the 3 to 5 key elements that you will share.
- How will you share the contents, when, where, with whom?

3. The FARE tools I will apply. One slide

Describe which tools you will most likely apply:

- Indicate the 3 to 5 important perspectives or tools that you think of. Why?
- For which case or cases?
- Comment (during your verbal presentation): How will you do it? Will you work together with farmers, their organisations and other actors?

4. Work plan (max 2 slides)

- Remember: it is your work plan that is linked to your work position
- Most of you have been exercising the FARE tools in relation to your practical agro-economic development case. Now, in real life, what are the key activities that you plan to undertake in the coming months to contribute to the development of the case, to solve the problem(s) or address the key issue(s) at stake?
- Indicate the months for the implementation of your planned activities.
- You can explain (during the presentation) the source of funds needed and who else besides yourself will be involved in the implementation of the activities.

5. **Visions** – one slide

- For yourself
- For your organisation
- For the FARE approach and network

6. **Final slide** – open to use this as you want

Presentation of your PAP

- Find a good occasion for presenting your personal action plan.
- Keep it short (5-10 minutes)
- Practice (dry-run) the presentation; ask a colleague or family member to be the audience. You will most likely discover that 5-10 minutes is quite short. Therefore focus on the most important parts of your presentation. Tip: you may skip the details of your work plan.
- Indicate what you could present more.
- Once you have raised interest of colleagues and partners, you may give more detailed presentations and even become a FARE trainer.

Please refer to this document as:

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