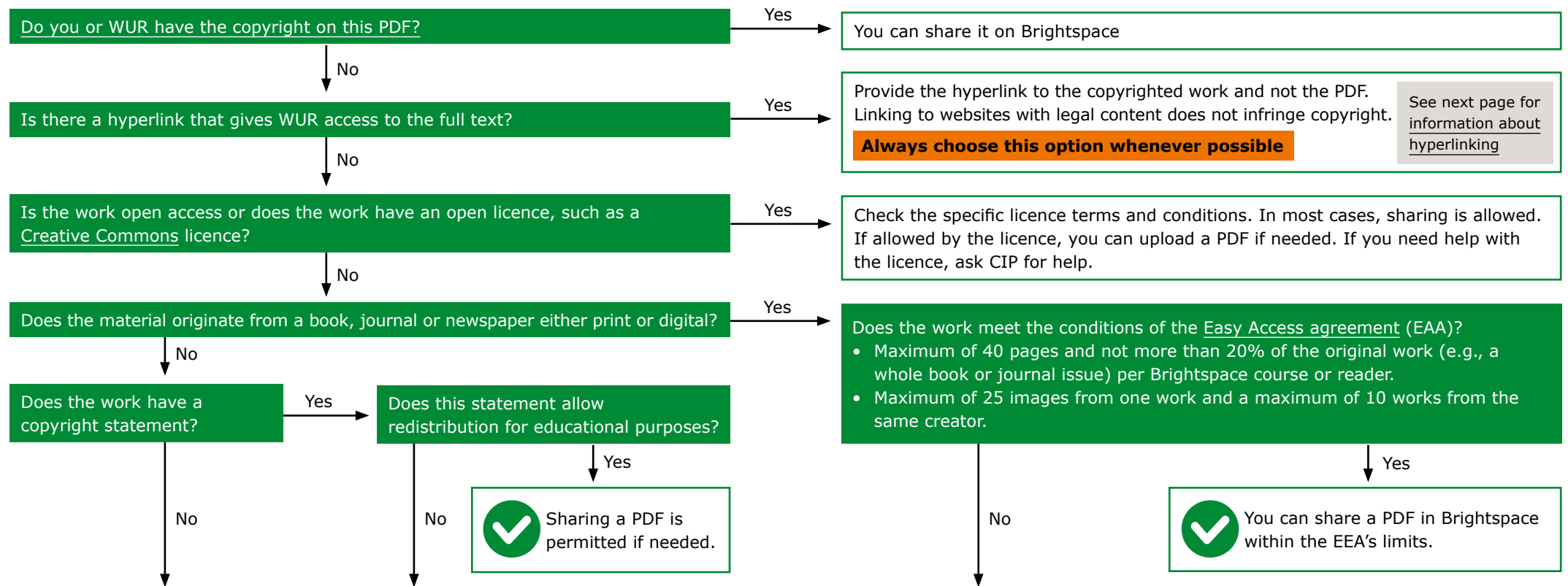


# Am I allowed to share this PDF on Brightspace?

This flowchart supports teachers following [WUR's policy](#) and the [Easy Access agreement](#) when using copyrighted work in BSc and MSc courses in Brightspace.



You cannot just upload the PDF in Brightspace, sharing is only permitted with one of the options below. More information about the options can be found on the [Copyright Information Point](#) (CIP) website or contact CIP for support ([copyright@wur.nl](mailto:copyright@wur.nl)).

## Options without costs for WUR

- Ask permission from the copyright holder(s).
- Find an [\(open\)](#) alternative for your work.
- Ask WUR Library or CIP if a journal subscription allows use in education.
- Ask students to buy the work.

## € Options that involve costs for WUR

- Ask WUR Library or CIP to buy or subscribe to the work.
- Ask CIP to request permission to use the work from Stichting UvO. This option will incur costs for the chair group.

**Any questions?** Ask the WUR Library – Copyright Information Point ([copyright@wur.nl](mailto:copyright@wur.nl))

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# Hyperlinking

What kind of links should I use?

## 1 Links to a website with legal content

You are not allowed to promote the use of illegal websites. Illegal copies may be hard to recognize, but please refrain from using the obvious pirate sites.

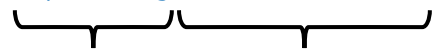
## 2 Stable links, such as DOI links

URLs on a publisher's website tend to change regularly. A DOI link follows these changes and usually redirects mostly to the correct URL. Not having to repair broken links every year will save you time.

### How do I create a DOI link?

A DOI link consists of two components. Combine them to create the DOI link.

<http://doi.org/10.1038/nature12251>



**DOI resolver**  
It never changes

**DOI**  
Usually found on the first page of a journal article or an e-book chapter, on the publisher website, or in a publication's record in a database like Scopus.

## 3 EZproxy links

An EZproxy link guarantees easy off-campus access to library sources because it prompts students to log in. Using this link is not only a kind gesture to your students but also lowers the hurdle students to come to class prepared. We recommend you use EZproxy in combination with a DOI link.

### How do I create an EZproxy link?

Add the following URL before the normal URL:

<http://library.wur.nl/WebQuery/rduser/ezproxy?url=>

Example of an EZproxy link in combination with a DOI link:

<http://library.wur.nl/WebQuery/rduser/ezproxy?url=http://doi.org/10.1038/nature12251>



**EZproxy prefix**

**DOI link**

# Off-campus access | Instruction to students

If students want to use the library subscribed resources when they're off-campus, they need to be recognized by the library system as Wageningen University & Research students. Being logged in on Brightspace is not sufficient to get full text access. Students need to login to the library website as well. For easy off-campus access, you can give your students one or more of the following instructions:

### Recommended route:

- Download the Library Access browser extension (available for Chrome, Firefox, MS Edge, Opera, and Safari):
  - Go to [Lean library](#) and install the extension for the browser(s) you use.
  - Select Wageningen University & Research – Library
  - You will get a pop-up message prompting you to login when you need access to a publisher's website.
- Alternatively, as a teacher, you can always use EZproxy link to ensure students will always be prompted to log in.

For more information on [off-campus access to online resources](#).

**Any questions?** Ask the WUR Library – Copyright Information Point ([copyright@wur.nl](mailto:copyright@wur.nl))