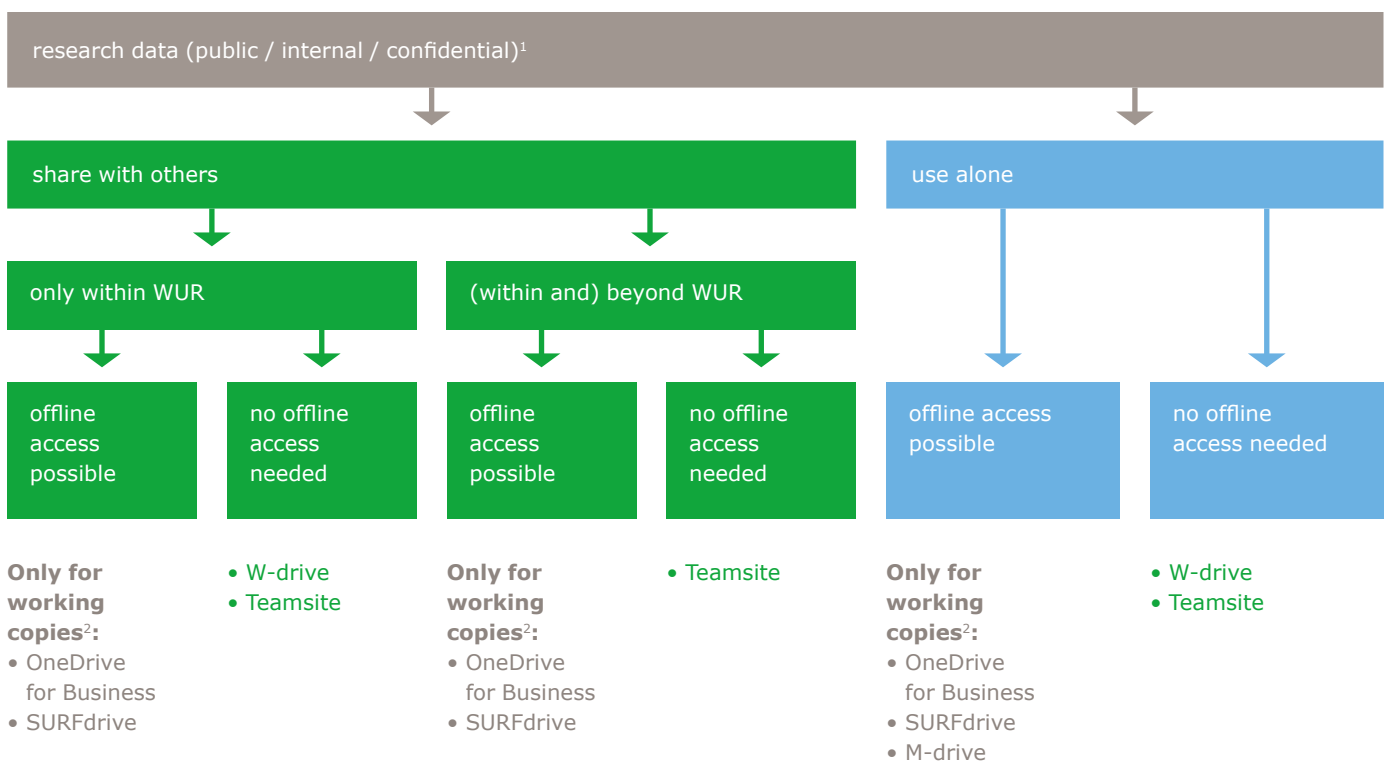


This decision aid helps you find a suitable solution for storing research data during the research. It follows WUR's *research data policy*, which focuses on secure and shared data storage.



Summary: The **W-drive** and **Teamsites** are required for the primary storage of all research data. If you want to use other solutions these must be approved and may be used for working copies only – this data should then also be stored on W-drive and/or Teamsites.

¹ This overview covers solutions for public, internal and confidential data. For secret data, you can use the W-drive (Project / Massive Storage – for main copies) and the M-drive (for working copies). Find the four information classifications [here](#).

² Other solutions can be assessed to be approved. Please contact *Data Management Support* if you would like to have a solution assessed.

Note: When using OneDrive for Business or SURFdrive for confidential data, only synchronise to WUR devices, and use the web interface on other devices. Also ensure you know with whom you are sharing the data and regularly check if these people should still have access rights.